

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – January 10, 2017

ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit No. 13 was called to order by President Ray Richards on Tuesday, January 10, 2017 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Saturday, January 7, 2017. Agenda was uploaded to the ESU #13 website on Friday, January 6, 2017 for Board Members.

President Richards referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Steve Diemoz, Pat Dobry, Don Egging, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner (arrived at 7:25 p.m.), Rosalene Tollman, Dr. Jeff West-Administrator, Jodi Walker-Business Manager, Doris Christensen-Clerk/Treasurer. Guests: Donna Jenne and Desira Martin.

Absent: None.

Reorganization of the Board: Administrator called for nominations from the floor for President. Tom Millette nominated Ray Richards for President. Moved by Diemoz, seconded by Tollman that nominations cease. Aye: Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx, Millette, Tollman. Nay: None. Absent: Sinner. Abstain: Richards. Motion passed.

President called for nominations from the floor for Vice President. Don Egging nominated Kim Marx for Vice President. Moved by Dobry, seconded by Diemoz that nominations cease. Aye: Dobry, Egging, Jones, Knapper, Marsh, Millette, Richards, Tollman, Diemoz. Nay: None. Absent: Sinner. Abstain: Marx. Motion passed.

President called for nominations from the floor for Secretary. Bill Knapper nominated Tom Millette for Secretary. Moved by Diemoz, seconded by Dobry that nominations cease. Aye: Egging, Jones, Knapper, Marsh, Marx, Richards, Tollman, Diemoz, Dobry. Nay: None. Absent: Sinner. Abstain: Millette. Motion passed.

Moved by Dobry, seconded by Knapper that Desira Martin be appointed Treasurer. Aye: Jones, Knapper, Marsh, Marx, Millette, Richards, Tollman, Diemoz, Dobry, Egging. Nay: None. Absent: Sinner. Motion passed.

President asked the Board members to read and sign the *Oath of Office*. Signed copies will be filed with the Official Minutes.

Moved by Marx, seconded by Tollman, that the agenda be approved as presented.
 Aye: Knapper, Marsh, Marx, Millette, Richards, Tollman, Diemoz, Dobry, Egging,
 Jones. Nay: none. Absent: Sinner. Motion passed.

Moved by Millette, seconded by Marsh, that consent action items be approved as listed
 (minutes of regular meeting, treasurer's report, fund balance report, budget summary,
 and claims). Aye: Marsh, Marx, Millette, Richards, Tollman, Diemoz, Dobry, Egging,
 Jones, Knapper. Nay: none. Absent: Sinner. Motion passed. The following General
 Fund claims were approved for payment:

Ck. No.	Payee	Amount
6679	Payroll	714,301.64
6680	Black Hills Energy	297.37
6681	CenturyLink Comm.	2,432.66
6682	CenturyLink Comm.	1,755.23
6683	Allo Communications	734.82
6684	Black Hills Energy	1,258.97
6685	Charter Communications	145.77
6686	City of Bridgeport	266.29
6687	City of Gering	250.64
6688	City of Terrytown	42.60
6689	Viaero Wireless	2,088.74
6690	Wells Fargo	2,282.54
6691	21 st Century Equipment	114.73
6692	Ahlers Baking, Inc.	176.57
6693	Allo Communications	2,311.41
6694	Allo Communications	1,376.91
6695	Bayard Public Schools	1,862.00
6696	Benzel Pest Control	95.00
6697	Benzel Pest Control	290.00
6698	Best Western Plus-Sidney	99.99
6699	Best Western Hills Inn	89.00
6700	Bok Financial	360.42
6701	Capital Business	1,353.53
6702	Carter, Ivisann	47.20
6703	Cash-Wa Distributing	446.31
6704	CDW Government	268.37
6705	Charter Communication	459.90
6706	Cheney, Amy	996.46
6707	Chuck Elley Presentation	465.20
6708	City of Gering	25,000.00
6709	City of Sidney	696.66
6710	Community Action Partner.	11,577.00
6711	Core School Solutions, LLC	1,920.00

6712	Corwin Press	6,730.64
6713	Culligan	72.23
6714	VOID	
6715	D. Christensen-ESU	30.00
6716	DAS State Accounting	433.63
6717	Daylight Donut Bakery	6.99
6718	Depka, Eileen	2,496.00
6719	Diemoz, Steve	637.20
6720	Dobry, Pat	388.80
6721	E-470 Public Hwy Auth.	3.55
6722	Ed Service Unit No. 10	1,049.20
6723	Ed Service Unit No. 13	13,373.65
6724	Egging, Don	691.20
6725	El Achieve	1,254.00
6726	Finneys, Inc.	21.98
6727	Frenchman Valley Coop	878.13
6728	G & T Reichert	107.25
6729	Gering Public Schools	2,688.00
6730	Gering Public Schools	700.00
6731	Golden Child Development	371.52
6732	Hampton Inn-Kearney	99.00
6733	Hampton Inn & Suites	91.00
6734	Heilbruns Farm Indust.	51.62
6735	Hi Performance Car Wash	22.40
6736	Hilliard, Jaymie	632.88
6737	Home Depot Credic Svcs	397.64
6738	Hometown Leasing	646.95
6739	HTMC	50.00
6740	Hullinger Glass and Locks	103.00
6741	Ideal Linen Supply	939.61
6742	Ideal Linen Supply	661.64
6743	Independent Plumbing	40.00
6744	JG Elliott Insurance Cntr	40.00
6745	Johnson Cashway Lumber	35.98
6746	Johnson, Brad	350.00
6747	Johnson, Jed	250.00
6748	Jones, Patricia	291.60
6749	Kicks and Giggles	49.57
6750	Kids Korner	60.00
6751	Kimball Health Services	1,967.50
6752	Kriz-Davis Company	65.00
6753	KSB School Law	3,500.00
6754	KSB School Law	1,040.00
6755	LR4, LLC	500.00
6756	Marx, Kim	1,189.08
6757	Master's Transportation	72.87

6758	McBride, Todd	712.50
6759	Meat Shoppe	957.38
6760	Menard's	16.96
6761	Millette, Thomas	491.40
6762	Minatare Public Schools	1,500.00
6763	Monument Car Wash	55.35
6764	Morrill Public Schools	2,400.00
6765	Music & More	75.00
6766	NDE Early Childhood Trng.	600.00
6767	NE Head Start Assoc.	1,500.00
6768	NE Safety & Fire Equip	760.00
6769	Oak Creek Strat. Solutions	1,632.00
6770	O'Reilly Automotive	181.75
6771	Panhandle Coop	1,495.31
6772	Panhandle Coop	2,366.75
6773	Panhandle Coop	660.00
6774	Plak Smacker	263.02
6775	Platte Valley Creamery	343.65
6776	Pro-Ed	614.90
6777	Purchase Power	52.25
6778	R & J Supply	4,738.00
6779	Randy's Auto Care, LLC	85.32
6780	Reganis Auto Center	16.35
6781	R-Pad Apartment	200.00
6782	Rutherford, Shana	806.11
6783	Scottsbluff Public Schools	35.00
6784	Scottsbluff Public Schools	1,900.00
6785	Sidney Public Schools	2,067.01
6786	Sioux Villa	100.00
6787	Soar Pediatric Therapy	4,709.13
6788	Software Unlimited, Inc.	668.98
6789	Solution Tree	5,200.00
6790	Sonny's Super Foods	67.78
6791	Sonny's Super Foods/ BP	324.70
6792	Star-Herald	264.33
6793	VOID	
6794	Sunny Freckles Photo	300.00
6795	Tollman, Rosalene	920.16
6796	Total Funds by Hasler	500.00
6797	Trejo, Philip	1,536.00
6798	Van Newkirk, Jan	1,300.00
6799	Volunteers of America	57.40
6800	Voyager Sopris Learning	499.24
6801	Walker, Jodi	54.00
6802	Western Cooperative	24.42
6803	West NE Moving & Storage	200.00

6804	WNCC	756.00
6805	Western Nebraska Housing	475.00
6806	Western States Bank	1,500.00
6807	Wimmer, Marilyn	189.00
6808	Wood, Wesley	433.00
6809	Birch Communications	254.24
6810	NPPD	2,090.27
6811	NPPD	58.92
6812	Verizon Wireless	886.44
6813	Verizon Wireless	302.95
6814	Verizon Wireless	193.42
6815	Verizon Wireless	433.75
6816	Western States Bank	750,000.00
6817	Black Hills Energy	1,398.91
6818	Black Hills Energy	446.39
6819	Cardmember Service	5,281.84
6820	Charter Communications	146.90
6821	Chase Card Services	2,261.14
6822	City of Scottsbluff	851.07
6823	City of Sidney	182.30
6824	Verizon Wireless	108.69
6825	Visa	10,208.73
	TOTAL	1,642,656.35

Calendar:

1. January 22-23, 2017 – Legislative Issues Conference – Cornhusker Marriott, Lincoln, NE. (Bill Knapper and Steve Diemoz will be attending.)
2. January 25, 2017 – ESU #13 Advisory Council Meeting – 10:00 a.m. – ESU #13 Center
3. February 8-9, 2017 – Education Forum – Younes Conference Center, Kearney, NE
4. February 21, 2017 – Regular meeting – 7:00 p.m. – ESU #13 Center

Public Forum – no items.

Reports:

Administrator's Report (Jeff West):

Scottsbluff Office Addition:

The furniture for the new addition conference room and reception area will be delivered on Friday, January 13, 2017.

Administrator discussed a priority timeline for the following Scottsbluff facility projects.

- Replacing the walking path around the grounds for staff and students
- A new boiler system and controls in the original building
- Heating options in the Meridian classrooms
- Air conditioning in Sixpence Offices
- Vehicle storage and parking lots are on hold until next year.

Administrator shared that he met with State Senators during his trip to Omaha on January 3-7, 2017. Particular points addressed were a Day Treatment Facility for students suffering from mental health

issues in our region. Discussion has taken place between Scottsbluff Public Schools, ESU 13, Region I, DHHS and NDE. Dr. West discussed the educational, therapeutic and financial responsibilities needed to pilot this program. Discussion will continue regarding the model, funding, and other logistics of the program at a later date. Senator Stinner requested that Dr. West get the proposal to him by May or June so that he could get it to the governor.

Administrator shared with the Board that the AdvancED accreditation external team would like to visit with Board members on Monday, January 30th from 11:45 a.m. to 12:30 p.m. Bill Knapper, Scott Marsh and Steve Diemoz said they could meet with them during this time.

There will also be a special Board meeting held as part of the AdvancED Education Service Agency Accreditation Procedures on Wednesday, February 1, 2017 at 2:00 p.m. at the ESU #13 Center at 4215 Avenue I, Scottsbluff, NE. The review team will deliver their oral exit report at this time.

Administrator has contacted Nebraska Public Power District regarding lighting around the ESU sign on 42nd Street. He relayed to the Board that it would only be an additional \$15.00 to provide this light. It was the consensus of the Board to go ahead and proceed with this lighting.

Head Start/Early Head Start

Policy Council has not met since the last board meeting; therefore, there were no Policy Council minutes and Director's Report to share. Donna Jenne was here to say that the continuation grant has been submitted.

Old Business:

Moved by Knapper, seconded by Marx, that the Board adopt the proposed policy regarding Anti-Bullying and Dating Violence Prevention. Discussion: concern expressed regarding adopting a policy we cannot enforce. Aye: Marx, Millette, Richards, Sinner, Tollman, Diemoz, Dobry, Egging, Jones, Knapper, Marsh Nay: None. Absent: None. Motion passed.

Board policy regarding Weapons; Use of Metal Detectors; Searches, Seizures, and Arrests; Security; and Access to Buildings was presented as first reading. Potential changes were noted. No action taken.

New Business:

Moved by Millette, seconded by Dobry, that the Board approve ESU's current depositories and give the Treasurer the latitude to shift money when in ESU's best interest. Aye: Millette, Richards, Sinner, Tollman, Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx. Nay: None. Absent: none. Motion passed.

Moved by Richards, seconded by Marx, that the Board approve Jerald Ostdiek to serve as ESU's attorney. Aye: Richards, Sinner, Tollman, Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx, Millette. Nay: None. Absent: None. Motion passed.

Moved by Millette, seconded by Knapper, that the Board authorize the Business Manager to pay credit cards, utilities and payroll between Board meetings. Aye: Sinner, Tollman, Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx, Millette, Richards. Nay: none. Absent: None. Motion passed.

President appointed members to sub-committees of the Board.

Moved by Knapper, seconded by Jones, that the Board designate February and March regular meetings as videoconference meetings broadcast (February) to Alliance, Hay Springs and Sidney. (March broadcast sites will be named later). Aye: Tollman, Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: None. Absent: None. Motion passed.

President read letter of interest from Diane Coon for Board vacancy.

Moved by Marsh, seconded by Egging, that the Board approve the above- listed minutes as read. Aye: Diemoz, Dobry, Egging, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner, Tollman. Nay: None. Absent: None. Motion passed.

President acknowledged the many years of service given by Doris Christensen, Executive Administrative Assistant for ESU 13. Her professionalism and dedication will be greatly missed upon her retirement. The Board commended her for all that she has done during her years of service.

President declared regular meeting adjourned. Next regular meeting will be held Tuesday, February 21, 2017, at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE and broadcast to videoconference sites at Alliance, Hay Springs and Sidney.

President

Secretary